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ELECTED MEMBER DEVELOPMENT PROGRAMME (Where possible, training will be arranged Thursdays/Fridays avoiding the first Thursday afternoon each month to avoid clashes with because of Member briefing sessions. Where possible dates/times have been noted)			
What	**Audience**	**Provider**	**When**
Treasury Management	Audit Committee	Richard Basson	**November 2019**
Safeguarding Issues 'Mop up'	All Elected Members**(M)**	Annwen M Hughes, Service Manager (Safeguarding and Quality Assurance Provision)	**14 November 2019**
Regulation and Inspection Act Social Services (Wales)	All Elected Members	Alwyn Rhys Jones, Head of Adults Services	**Presentation by Dafydd Bulman and Rachel Williams. Date: TBC**
Decisions for Future Generations (Wellbeing of Future Generations Act)	All Elected Members	Workshop - Senior officers and experienced members. E-Learning	**Date: TBC**
General Data Protection Regulation (GDPR)	All Elected Members **(M)**	E-Learning/Workshop	**25th February 2019 16th October 2019 (Mop Up)**

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Introduction to Equalities	All Elected Members**(M)**	E-learning/Workshop	**28th March 2019** **'Mop up' 2019/2020**
Community Leadership and Casework	All Elected Members	E- learning	**Ongoing**
National Approach to Statutory Advocacy - Free Implementation training	All Elected Members	Natalie Brimble TrosGynnal Plant North Wales Advocacy	**5th March 2020**
WLGA Leadership Programme	Nominated Elected Members	Regional workshops	**September - November**
Licencing - Update	Members of the Planning and Licensing Committee	Internal Officers	**Date: 02/04/2020**
Personal Safety and online abuse	All Elected Members	Catrin Love	**Date: TBC**
Planning • Flood Matters • Elected Members role in the planning process	All Elected Members	Internal Officers	**16 October 2019**

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Dealing with Challenging Situations	All Elected Members	David Jones - ACAS	26th September 2019
Council Constitution	All Elected Members		Date: TBC
Community Leadership and identifying grants	All Elected Members		Date: TBC
Chairing Meetings	All Elected Members	Available on the Learning@Wales platform	Ongoing
Domestic Abuse	All Elected Members		Date: TBC March / April 2020

ICT SKILLS

Use of IPads	All Elected Members	Internal	Ongoing
General ICT Skills	All Elected Members – as required	Internal	Ongoing

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E-LEARNING MODULES

Elected Members have flexible access to E-Learning. See below details of current subject areas available. Additional modules will be developed and introduced in due course. The courses noted with (i) below can now be accessed via iPad.

Member Development	Welsh Language	Health and Safety
- Ethics and Standards (i) - The Effective Ward Councillor (i) - Public Speaking Skills (i) - Chairing Meetings (i) - Corporate Parenting (i) - Decisions for Future Generations (i) - Introduction to Scrutiny (i)	- Work Welsh Welcome (i) - Work Welsh Welcome Back (i)	- The safe use of Display Screen Equipment (i) - Managing Health and Safety (i) - Food Hygiene (i)
Well-being	**Customer Care and Professional Skills**	**Information Technology**
- Violence Against Women, Domestic Abuse and Sexual Violence **(M)** - Introduction to Equality and Diversity (i) - Health Information (i) - Stress Information (i) - Personal Resilience (i) - Prevent (i) **(M)** - Well-being of Future Generations (Wales) Act 2015 (i) - Pre-Retirement Planning (i) - Basic Safeguarding Awareness (i) - Modern Slavery (i) **(M)**	- General Data Protection Regulations (GDPR) (i) **(M)** - Effective Writing (i) - Managing Yourself and Your Time (i) - Effective Minute Writing (i) - Giving and Receiving Feedback (i) - Meeting Skills (i) - Presentation Skills (i) - Emotional Intelligence (i) - Self Development (i) - General Information Governance (i)	- Cyber Awareness **(M)**

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(M) = Mandatory

The programme is an evolving plan which will be amended to include any additional identified training.   In addition, a separate Scrutiny Development programme plus briefing sessions on key issues are offered to Elected Members.

DEVELOPMENT AREAS FOR CONSIDERATION FOR 2020/2022

1. GENERAL PRIORITIES IDENTIFIED BY WLGA

- Community Work *
- Making essential decisions
- Update Members on the Authority's plans/actions in order that they are abel to inform and measure the needs of the community;
- Decisions regarding COVID matters;
- Financial pressures and setting budgets in light of austerity;
- Brexit;
- Chairing and taking part in remote meetings;
- ICT use
- Re-Visiting Scrutiny in an emergency
- Personal Resilience
- Opportunities for Members of the Cabinet

Suggestions for the next 18 months:

Focus on continuing with briefing sessions rather than group training with access to information/relevant individuals with good examples of best practice that will enable them to be innovative and respond quickly to changing situations – specifically regarding Planning/Housing/Social Care and Education.

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2. SOCIAL MEDIA

- **Consider:** Positive/Appropriate marketing as these areas are intertwined into all aspects of Member's work including Data Security, Safeguarding, Discipline of the Code of Conduct, Commercial Confidentiality etc. It's likely that members of the public communicate regularly with Elected Members via social media and Elected Members need to be familiar with their obligations in using Facebook, Twitter etc.

** Previous session held in 2018, with 11 attending – with the current situation, perhaps more use is being made of this activity and therefore may need more support?

3. FINANCE

- Treasury Management – Annual Update
- Fraud
- Managing Risk
- Audit Matters – E-Learning module

4. SCRUTINY

- Public Speaking in remote Meetings of the Scrutiny Committees – Protocols
- Effective use of Scrutiny

5. PLANNING MATTERS

- Awareness of the Local Development Plan and the Monitoring report etc.
- Vacant seat on the planning committee therefore specific training on planning matters will be required by the new Member
- Awareness sessions on the findings of the AMB

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6. LLESIANT AELODAU A GWEITHIO O BELL

- Use of the resources available on IOACC Learning Pool platform

7. DIGITAL SKILLS

- Cyber Security Awareness